

Decision Number: 20/2015

Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

Subject: Property Investment Strategy – Extension & Refurbishment - 3rd Floor, Suffolk House, High Street, Sevenoaks

Details of Decision taken

To invest in the extension & refurbishment of office accommodation of the 3rd floor of Suffolk House, High Street, Sevenoaks

Reason for Decision

Bringing high quality extended office accommodation to the market will enable the Council to take full advantage of a strong office market and re-let the accommodation at a higher rent and on improved lease terms

All Documents considered:

A report recommending the proposal is attached. Advice from the Council's property managers and letting agents was also considered.

Details of any alternative options considered and rejected by the Member when making the Decision:

A 'Do Nothing' Option was considered and rejected

Equality Impacts (Consideration of impacts under the Public Sector Equality Duty)

Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	N/A	
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		Not Applicable

Decision Number:

Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted

Chief Executive

Chief Officer Communities & Business

Chief Finance Officer

Chief Officer Legal & Governance

Head of Economic Development & Property

Details of any conflicts of interest

a) declared by any executive member who is consulted by the Decision Taker

None

b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict

Not Applicable

Decision taken by: Portfolio Holder for Policy & Performance

Signed by Portfolio Holder

Date of Decision 17th December 2015

Record made by: Head of Economic Development & Property

Date of record: 17th December 2015